

Fort Sisseton Commission Meeting
February 26, 2016

The Fort Sisseton Commission met February 26, 2016 at Norstar Credit Union in Britton. The meeting was called to order at 6:30 pm. Commission members present were William Hoskins, Karen DeVine, Mary Dunn, Eileen Warzeka, Judy Gulleason, Bruce Prins, Glen Johnson, Gary Strand, and Duane Hemmah. GFP personnel present were Bob Schneider, Doug Hofer, Katie Ceroll, Chris Soukup, and Matt Nelson.

New Commissioner William Hoskins from the Siouxland Heritage Museum was introduced to the Commission. He will take the place of Dean North who previously resigned.

AGENDA ITEMS

REVIEW OF THE MINUTES: **MOTION BY GARY, 2ND BY KAREN TO APPROVE THE MINUTES OF THE PREVIOUS MEETING AS PRINTED. PASSED UNANIMOUSLY.**

FOUNDATION REPORT: *Chris* presented the foundation report. Discussion was held.

MOTION BY GLEN 2ND BY MARY TO CLOSE THE FLAG CONSERVATION AND JANKLOW MEMORIAL TRACKING ACCOUNTS AND TRANSFER ANY REMAINING FUNDS TO THE GENERAL ACCOUNT. PASSED UNANIMOUSLY.

UPDATED COMMISSIONER CONTACT: Updated commissioner contact list and copies of the website list of commissioners were handed out.

FORT SISSETON BUILDINGS AND GROUNDS PROJECT UPDATES: *Matt* updated the commission on current Capital Development projects at the Fort including North Barracks insulation, South Barracks fan replacement, and Geothermal unit issues/repair. Future projects being submitted include installation of water and sewer to the shop facilities, North Barracks carpet replacement, and new shingles for the blockhouse. Fort Sisseton maintenance items *Matt* would like to see completed this summer include repair of the cemetery fence and painting the barn.

Discussion was held in regards to reestablishing the barn to closer to its original state including more stalls and better lighting. Park staff will go through the items stored and see if they can be moved elsewhere or if they are actually true to the period. Bruce will research materials available.

FRONTIER CHRISMAS 2015 REPORT: *Eileen* reported on the lunch at Frontier Christmas. Over 150 people were served. Expenses were \$245.00. Donations were \$751.00 netting \$506 in profits. *Chris* informed the commission that approximately 800 visitors and volunteers attended.

2016 FORT EVENTS: *Chris* reviewed the 2016 calendar of events including the following:

- Festival, June 3,4,5
 1. Chuck Wagon Event Changes – *Chris* gave out sponsorship packets.
 2. Review the Proposed 2016 Schedule – Schedule will go on the website March 1st and printed trifolds will be ready for distribution at the April Commission Meeting.
- Northern Fort Playhouse- *Mary* reported on the 2016 Northern Fort Playhouse season. Plays are selected and the website is updated. The sound system improvements were a success. She is stepping down as the liaison for the commission. *Eileen* will take the position and serve on the Northern Fort Playhouse hospitality committee. *Eileen* will have a 2 year commitment.
- School Tours- A suggestion was made that *Chris* research and include the current educational standards and these be included in the packets sent to the schools. It was also suggested *Chris* uses radio to promote school tours and Fort programming. *Chris* will follow up on these items and update the commission at the next meeting.
- Lantern Tours
- Outdoor Education Programs
- Guided Building Tours - *Chris* notified the commission that, for the 2nd year, Fort hours will be extended to 8:00pm on Friday and Saturday. An evening tour will be offered on Saturday.
- Rentals – All but 4 weekends have been booked at the Fort for special events.

FORT SISSETON VOLUNTEER INFORMATION *Chris* asked the commission to please forward names for volunteers willing to help at the Fort.

SUMMER STAFFING PLANS *Chris* will be interviewing for seasonal staff the first week in March.

NEXT MEETING DATE The next meeting was tentatively set for Tues April 12, 2016 at 6:00pm. Place to be determined.

MOTION TO ADJOURN BY DUANE 2ND BY EILEEN. PASS UNANIMOUSLY